



Chinthareddypalem, Nellore - 524003. A.P.

Ph No: 0861-2317969 | Fax: 0861-2311968.

Recognized by Indian Nursing Council and A.P. Nurses & Midwives Council  
Affiliated to NTR University of Health Sciences, A.P. Vijayawada.

Accredited by "International Accreditation Organization (IAO)"

website: [www.narayananursingcollege.com](http://www.narayananursingcollege.com) | | e-mail: [narayana\\_nursing@yahoo.co.in](mailto:narayana_nursing@yahoo.co.in)



## INTERNAL QUALITY ASSURANCE CELL

### POLICY

IQAC Policy is devised with the focus to make the quality the defining element at Narayana college of Nursing, through a combination of self and external quality evaluation, promotion and sustenance initiatives.

IQAC Establishment—4.2.2020

Revision-Once in 2 years.

#### **Purpose:**

Quality is popularly defined as getting things right every time.

Hence the main purpose of having an Internal Quality Assurance System is to build up a system for cognizant, consistent and catalytic action to improve the academic and administrative performance of Narayana college of nursing besides institutionalization and internalization of quality culture.

#### **SCOPE:**

This policy applies to all the academic and administrative departments at Narayana college of Nursing.

**IQAC COORDINATOR**  
**NARAYANA COLLEGE OF NURSING**  
**CHINTHAREDDYPALEM**  
**NELLORE - 524 003**

**Principal**  
**NARAYANA COLLEGE OF NURSING**  
**Chinthareddypalem,**  
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Award: (Higher Education Review Top 10 Nursing College - 2020)

IAO (International Accreditation Organization (2020 - 2025))

## **COMPOSITION;**

Chair person

Coordinator

Academic Coordinator

HOD'S

Operation head.

Officer on special duty

Lawyer

Alumni Representative.

Representatives from students

Senior Administrative Officer.

## **Functions:**

- Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution.
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process
- Getting feedback at regular intervals from students, parents and other stakeholders on quality-related institutional processes.
- Dissemination of information on various quality parameters of higher education
- Organizing inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles



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**NELLORE - 524 003**



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**NELLORE - 524 003.**

- Documentation of the various programmes/activities leading to quality improvement.
- Acting as a nodal agency of the Institution for coordinating quality- related activities, including adoption and dissemination of best practices.
- Development and maintenance of institutional database through MIS for the purpose of maintaining/enhancing the institutional quality
- Development of Quality Culture in the institution through various methods.
- Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC to improve the quality for NAAC accreditation.
- Participation in the field trial of new Health science Manual of NAAC, Bangalore as and when required

#### **Objectives of IQAC**

- To sustain and enhance the Quality in all formats of Health Care Education & Research.
- To facilitate the initiatives towards technological advancement and innovation in educational methodologies.
- To provide training for faculty, Research students to utilize the state of the art educational technologies and research facilities
- To initiate best quality practices to be experimented by the constituent faculties of Narayana college of nursing and to participate in their internalization
- To Collect and collate data from all the departments so as
  - Regular conduct of meetings to share the inputs relating to decision making in the areas of Quality measures of the University.

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**IQAC COORDINATOR**  
**NARAYANA COLLEGE OF NURSING**  
**CHINTHAREDDYPALEM**  
**NELLORE - 524 003**

*A. S. Reddy*  
**Principal**  
**NARAYANA COLLEGE OF NURSING**  
**Chinthareddypalem,**  
**NELLORE - 524 003.**


- To conduct workshops and conferences on quality issues relating to Teaching learning and research for internalization to Constituent Colleges, as well as outside institutions.

#### Working Mechanism of IQAC

- Development and application of quality benchmarks.
- Define parameters for various academic and administrative activities of the institution.
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process in coordination with all faculties of Education.
- Periodic revision of feedback form.
- Collection and analysis of feedback from all stakeholders on quality-related institutional processes.
- Dissemination of information on various quality parameters to all stakeholders.
- Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles.
- Documentation of the various programmes/activities leading to quality improvement.
- Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices.
- Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional



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**NARAYANA COLLEGE OF NURSING**  
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**NELLORE - 524 003**

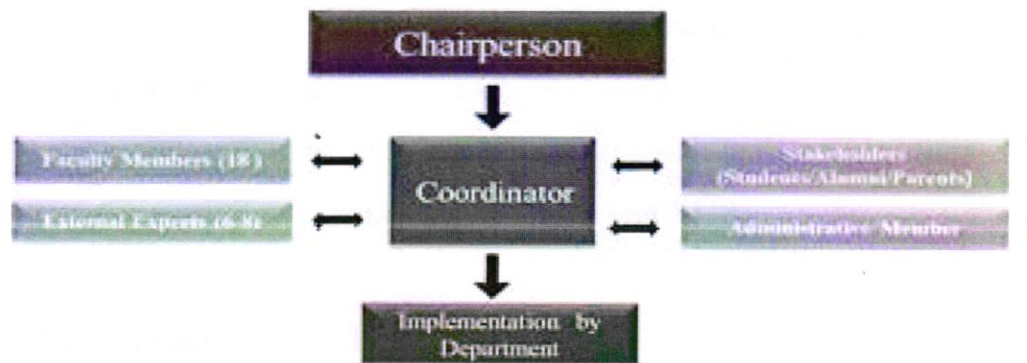
  
**Principal**  
**NARAYANA COLLEGE OF NURSING**  
**Chinthareddypalem,**  
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quality.

- Periodical conduct of Academic and Administrative Audit (AAA) and its follow-up.
- Preparation and submission of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC.
- The members should meet at least twice in a year as and when necessary.

To facilitate in the preparation of Annual reports.

#### Organogram of IQAC



#### Learning outcomes:

- To coordinate with the heads of all the departments of the constituent units.
- To prepare a well-defined course outcomes for all the programs.
- All the course outcomes are to be mapped with the program outcomes.
- To arrive at the Outcome Based Education (OBE) for all the

*Lalli*  
IQAC COORDINATOR  
NARAYANA COLLEGE OF NURSING  
CHINTHAREDDYPALEM  
NELLORE - 524 003

*A. S. Devi*  
Principal  
NARAYANA COLLEGE OF NURSING  
Chinthareddypalem,  
NELLORE - 524 003.

programs offered at NCON.

### **Teacher Quality:**

Developing quality indicators for the teaching faculty to enhance teaching learning process.

The following are the indicators:

- Regularly update their skills by attending workshops, conferences and seminars.
- Use of e-resources for Teaching and Learning Management System.
- Number of faculty who are involved in attaining additional qualification related to their field in academics either through online source or part time
- Faculty involved in mapping Best practices within department/institution.
- Fellowships received by the faculty from national/international agencies
- Recognitions received by teachers at state/national/international level
- Efforts for beyond curriculum teaching are to be made to improve students' performance
- Promoting pedagogical innovation and encouraging innovative teaching practices among the staff and staff development
- Appropriate balance of theoretical, practical and experiential knowledge and skills
- Upgrading of teaching methods, targets, implementation plans, monitoring, evaluate impact on Internal assessment, internal and external moderation, monitoring of student progress.



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### **Research culture and innovation:**

- Promotion of Research at Institutional level in the form of seed grant to both students and teachers.
- Development of Institutional citation, Index, Impact factor, Publication papers in Referred journals.
- Promotion of Incubation Centre, Innovation Park, Involvement of faculty and students for new ideas and insight.
- Number of patents registered, Intellectual Property Rights and commercialization.
- Number of consultancy services provided and its earnings.
- Development of resources by National/International funding agencies.
- Promoting faculty for their research work for national and international awards
- Publication of Research Journal (Narayana Nursing Journal) and indexed Journal.
- Promoting and setting of skill development centres and community service groups.
- Dissemination of Best Practices within the institution through strong internal communication System.
- Imparting value based education, Code of Ethics, Research Training and support Ph D students
- Using ICT as learning resources, library and e-resources for research, e-content preparation
- Integration of library resources into the curriculum and access to students.



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**Student performance:**

- Analysis of results through College Quality Cell or Quality circle and chalk out strategies to improve the academic performance.
- To review learning outcomes of all the programs.
- Have MIS with all data related to students from admission, category, social status, fee, results, progress and such other information required by the institution.

**Leadership and Strategy development:**

- Set up an institutional benchmarking with internal and external institutions.
- To conduct SWOC analysis periodically.
- To conduct periodic workshops/seminar on quality initiatives in teaching learning such as use of ICT enabled teaching learning process.
- To conduct Academic and Administrative audit periodically once in a years.
- Recognition of faculties who have done commendable service to the profession.



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**To create SOP for all the quality initiatives such as,**

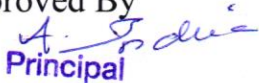
1. Curriculum design,
2. Monitoring of progress, students, staff and review,
3. Students' feedback
4. Teaching-learning
5. Examination
6. Research incentives,
7. Ethics and collaborations,
8. Governance framework
9. Innovations.



Prepared By

**IQAC COORDINATOR  
NARAYANA COLLEGE OF NURSING  
CHINTHAREDDYPALEM  
NELLORE - 524 003/**

Approved By



Principal

**NARAYANA COLLEGE OF NURSING  
Chinthareddypalem,  
NELLORE - 524 003.**



Verified By

(B. VANAJA KUMARI)



principal

Principal

**NARAYANA COLLEGE OF NURSING  
Chinthareddypalem,  
NELLORE - 524 003.**

